

10 May 1961

TO: Participants in the 1961 JOTP Planning Conference
FROM: PC/TR
SUBJECT: Decisions of the 1960 Conference
REFERENCE: [REDACTED] Summary Report, dated 2 March 1960 (excerpts)

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1. The 1960 Conference reached the following decisions, approved by the Director of Training:

(a) JOT training will be accomplished in two classes per year, initially with one beginning in July, the other in January.

(b) There will be no overlap in Operations Courses at [REDACTED]

(c) The introductory Headquarters course will be 10 weeks in length, the OC 20 weeks. C/IS was authorized to increase the length of the Intelligence Production Course, now 12 weeks, if necessary to include or reiterate instruction not presented or not fully presented in the 10-week course.

[REDACTED]

requirement may be met through the OFC/OPMC Course. DD/S candidates also will take the OFC only, followed by approximately two years' DD/S on-the-job training.

(e) The primary task of the 10-week Headquarters course is training (orientation); however, we will endeavor to so contrive this training that it will serve to assist C/JOTP in his continuing evaluation and screening of JOT's in order to place them most effectively in the proper career channels and in the first job assignment for which each is best suited.

(f) Language training may be accomplished after EOD and prior to the 10-week course. No language training will be attempted during the formal training periods. Language maintenance may be permitted, if approved by C/JOTP, and wives of JOT's may apply for language training or, if qualified, for duty as contract language tutors in IAS.

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(g) The over-all course schedule was approved. (The proposed schedule was subjected to changes subsequently).

(h) The "Training Mission" and "Training Objectives" were approved (See attachment).

(i) The over-all concept of the 10-week Headquarters course, as presented orally by [REDACTED] was accepted. General agreement was reached as to the general content and arrangement of the 10-week course, as follows:

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1. General orientation to intelligence; history of U.S. intelligence; the foreign policy making organization of the U.S. (NSC, etc.); the intelligence community (USIB); over-all mission, functions, and organization of CIA; the U.S. country teams concept; the JCS--Unified and Specified Command (U.S. armed forces overseas) concept; USA as a world power and problems of U.S. effectiveness overseas.

TIME: 2-3 days. RESPONSIBILITY: C/IS, assisted by C/LAS.

2. Communism Block.

TIME: minimum of four weeks. RESPONSIBILITY: C/SIC.

(NOTE: It is desired that more time be allocated to this block if time can be released from the following two. This will be the only opportunity for detailed examination by the JOT's of this subject, whereas the orientation provided in the next two is followed by the OC (or OFC/OPMC) and IPC, respectively.)

3. Intelligence (DD/I) Block - orientation to DD/I responsibilities, activities and basic skills. (Serves also as introduction to the IPC.)

TIME: 2 1/2 weeks, approximately.

RESPONSIBILITY: C/IS

4. Operations (CS) Block - orientation to Clandestine Services responsibilities, activities, and basic skills. (Serves also as an introduction to OC and OFC.)

TIME: 2 1/2 weeks. RESPONSIBILITY: C/OS

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NOTE: IS and OS will coordinate skills orientation/instruction so as to make optimum use of the limited time available. Operational and intelligence skills or programs discussion of Communist material (or targets) should be closely coordinated with C/SIC, again to enable the fullest possible coverage.

5. Support (DD/S) Block

TIME: 2 days. RESPONSIBILITY: C/IS.

6. Summary

TIME: 2-3 hours. RESPONSIBILITY: [REDACTED]

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